Edithburgh Primary School

Grievance Policy

It is the right of all students and staff attending Edithburgh Primary School to PARTICIPATE in a SAFE and SUPPORTED Learning Environment.

It is important that concerns are kept confidential, and although at times you may wish to seek support from friends or an advocate, it is very important to do so wisely. When a matter is discussed in the student's hearing, it is important that the student understands that you have confidence that the issue will be resolved confidentially at the school level. Criticism of the school or teachers does not support the child's education as it undermines trust and confidence. The school can only deal with issues that are raised in the ways outlined above, if we do not receive information, then we assume that all is well.

Feb. 2012
Good relationships between our school and its community give our students a greater chance of success.

Everyone has the right to feel safe at all times. All those on site are entitled to work, participate and play in an harassment free environment.

It is only natural that from time to time parents and/or students will have concerns about what happens at school. When this happens, we need to know the correct way to satisfactorily have our concerns heard and acted upon.

Your concerns may relate to

- A staff member
- Staff performance
- Students performance
- School policy

Governing Council and Parent groups must be directed by their chairpersons not to discuss the performance of students or staff.

All concerns will be discussed with the relevant person/people

You will need to be specific about your concern/s (e.g. describe an incident and/or quote the words used)

Some parents believe that if they raise a concern, their child will be treated differently. As RESPECT is one of our Values teachers will show students the Respect they deserve—so addressing an issue will not impact on their relationship with the child.

You will be informed of the outcome.

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**Concerns should be addressed in the following ways:**

**Principal’s Performance**

- Parent Concern
  - At a mutually convenient time meet with the Principal to discuss your concern
  - Resolved
  - Not resolved
    - Contact the District Office to discuss concern/s with Regional Director or Assistant Regional Director, who will follow through the concern.

**Teacher and Ancillary Staff’s Performance**

- Parent Concern
  - At a mutually convenient time meet with staff member to discuss your concern
  - Resolved
  - Not resolved
    - At a mutually convenient time meet with the Principal who will discuss issue with staff member
    - Resolved